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REGISTRATION

Online registration

> Online registration begins on September 27, 2018 and ends on August 2, 2019.

Registration by phone

> For telephone inquiries, please contact Michelle Beaulieu, Medavie Blue Cross MS Bike Tour Coordinator at: 514 225 9532.

Booking for the evening of the 30th only

> You have until August 9, 2019 to book your ticket. For more information Michelle Beaulieu can be contacted at 514 225-9532 or emails directed to: velotoursp@mssociety.ca

Registration fees

> Registration fees are neither refundable nor transferable. In addition, if you started collecting funds, your registration fees will be added to your collection as general donations. A tax receipt will be provided later.

FUND RAISING

> Fundraising is individual and non-transferable.

> If you have not reached the minimum fundraising amount, the missing amount will be taken, on the day of the event, from the credit card provided at the time of registration.

> For those who raise donations offline, you must send your cheque, along with the donation form, before August 9, 2019, to the following address:



To the attention of Michelle Beaulieu
Multiple Sclerosis Society of Canada
550 Sherbrooke Street West, East Tower, Suite 1010
Montreal, Quebec H3A 1B9

- > Following the event, the Multiple Sclerosis Society of Canada will accept donations provided online and offline until September 20, 2019.
- > Tax receipt:
 - o For donations of less than \$ 20, a receipt can be produced upon request. Please fill out the donation form or apply for it when a donation is made.
 - o For donations of \$ 20 or more, a tax receipt will automatically be generated.
 - o For any online donation, an electronic tax receipt is automatically sent to the donor's email address.
 - o For donations made offline, the MS Society sends tax receipts by the end of February of the following year by mail.

CONDITIONS OF MODIFICATION AND CANCELLATION OF REGISTRATION

- > If you are unable to participate in the Medavie Blue Cross MS Bike Tour, you may transfer your registration to another person. Any transfer of registration must be made before July 24, 2019 and be communicated to us by email at: velotoursp@mssociety.ca.
- > So that we can guarantee the change at the hotel, you have until July 17, 2019 to modify your request for pairing for the room. For logistical reasons, no pairing changes will be accepted after July 17, 2019.
- > You have until July 17, 2019 to change your plan. Depending on the availability of the facilities (in the case of a package with accommodations), the Multiple Sclerosis Society of Canada will confirm the new plan. For logistical reasons, no change of package will be accepted after July 17, 2019.



Special cases :

- o If you want to go from a package with accommodations to a package without accommodations, the difference will be converted and converted into donations applicable to your fundraising.
- o If you want a package with accommodation, but not participating in the 30th party, the difference of \$ 85 will automatically be converted into donations applicable to your fundraising.

In case of adverse weather conditions:

- o The event will be maintained rain or shine.
 - o In extreme weather conditions, the event could be canceled. If applicable, no refund of registration fees will be made.
 - o Those who have opted for the package with camping will not be entitled to any refund in connection with adverse weather conditions.
- > No refund will be made in case of cancellation by the participant before the event or absence of the participant on the day of the event.

Any request for a change or cancellation must be made in writing to:
velotoursp@scleroseenplaques.ca.

REWARDS AND GIVEAWAYS

AWARDS

- > The new award ladder will be released in the spring of 2019. An email to this effect will be sent to all cyclists in a timely manner.
- > The rewards ladder can be changed or modified at any time. Where applicable, the MS Society will ensure that changes are communicated to participants.



- > The value of the reward is determined based on the total donations submitted after the event (online and offline). Rewards are awarded based on the amount collected per person. No matching of donations is allowed.

- > The reward claim is made after the event.
 - o A form will be sent to eligible individuals at the rewards scale two to three weeks after the event. Once completed, this form must be returned to Michelle Beaulieu.
 - o Eligible individuals have up to one month to claim their rewards, from the date of receipt of the email, from Michelle Beaulieu.
 - o Rewards are sent in the weeks following the claim deadline.

- > Free or discounted registrations:
 - o A form will be sent to eligible individuals two to three weeks after the event.
 - o Free registrations (granted after the MS 2018 Cycle Tour) or offered at a reduced price are valid until July 24, 2019. No free or reduced-price registrations will be accepted after this date, for logistical reasons.

- > Tour of the champions:
 - o SP 2019 Bike Tour participants who raised at least \$ 12,500 will be offered the opportunity to compete in the Tour des champions. This highly anticipated event highlights the important contribution of outstanding fundraisers - from all corners of the country - whose contribution to the fight against MS is exceptional.
 - o In 2019, Tour of Champions participants will represent Canada and celebrate their fundraising success as they travel the streets of New York City as part of the Bike MS: New York City event.



PRIZE GIVEAWAYS

- > On the day of the event, when registering, participants who have reached the Club 1000 and Club 5000 premium categories will have to follow the following steps:
 - o Validate fundraising with the MS Bike Tour team and settle any missing funds, if any.
 - o Complete and sign the form of the relevant premium category.
 - o Present yourself with the form at Club 1000 and Club 5000 to collect the bonus.

- > There are two categories of bonuses:
 - o Club 1000: people who have reached this category receive, on the day of the event, a cycling jersey like the MS Bike Tour and receive a free invitation to the MS Bike Tour of the following year, worth \$ 275 (2019 rate). The free invitation is only for people who have never participated in the MS Bike Tour.
 - o Club 5000: people who have reached this category receive, on the day of the event, a cyclist's jersey and jacket, similar to the MS Bike Tour, and receive a free invitation to the MS Bike Tour of the following year. a value of \$ 275 (price of 2019). The free invitation is only for people who have never participated in the MS Bike Tour.

- > If there are missing sizes for the jersey and vest on the day of the event, a form must be completed on site to place an order with the MS Society. The bonuses will be sent after the event.

- > The Vélotour SP jerseys and jackets are not for sale.

- > Free invitations for eligible participants at the 2018 Rewards Scale:
 - o A form will be sent to eligible individuals two to three weeks after the event.



The free invitations will be valid until July 24, 2019. No free invitation can be used beyond this date, for logistical reasons.

INFORMATION SPECIFIC TO PACKAGES

PACKAGE TWO NIGHTS (AT THE HOTEL OR CAMPING)

REGISTRATION AND LUGGAGE

- > It is necessary to register at the starting site of l'École du Triolet (Saturday and Sunday morning) BEFORE leaving on the course.
- > Check-in at the hotel or campsite will take place on Friday, August 23 as of 4 pm. A representative of Vélo Québec will be on hand to answer your questions at the hotels, and available by phone for the Plein Air Package.
- > Bicycles must be stored in your room or in the room reserved for this purpose. This information will be given to you at your hotel.
- > Luggage can remain in the rooms until departure, scheduled on Sunday morning at 9 am at the latest.
- > On Sunday morning, participants will leave their rightly labeled luggage at the specified location. They will be able to recover these at the end of the day, at the arrival site.
- > For those who have chosen to go camping, luggage can stay at the campsite until the departure, scheduled on Sunday 9 am.

BREAKFAST

- > For all packages with accommodations at the hotel, breakfast on Saturday and Sunday will be offered at the hotel.



> For all packages with camping accommodations, breakfasts will be offered at the starting site. Also note that campsites have restaurants on site open from 7 am where it is possible to have lunch (at your own expense).

SHUTTLES AND TRANSPORT

> Transportation from the location of accommodation to the starting site:

HOTEL

Participants will have to use their own vehicle to get to the starting site, where they will leave it until Sunday afternoon.

CAMPING

> Participants go to the starting site autonomously on Saturday and Sunday and to return to the campsite. A shuttle will go back and forth between the campsite and the 30th anniversary party.

> Transport from the location of the accommodation until the evening of the 30th:

o Shuttles will be available to participants who wish to travel to the 30th evening party, from the hotel or campsite, and return to the hotel or camp site at the end of the evening. The shuttle schedule will be displayed in each accommodation.

PACKAGE «A NIGHT»

> Participants will have to use their own vehicle to get to the starting site on Saturday morning and leave it until Sunday afternoon following the event.



- > On Saturday morning, at the start site, participants will leave their luggage at the specified location, which will then be transported to the respective hotels of the participants.
- > On Saturday morning, breakfast will be offered at the departure site, from 6:30 to 9:00 am.
- > Participants will have to cycle to their hotel on Saturday afternoon. A shuttle will take them to the evening of the 30th. The return to the hotel will be also by shuttle.
- > Breakfast will be offered at the respective hotels of the participants on Sunday morning.
- > On Sunday morning, participants will leave their rightly identified luggage at the specified location, which can then be collected at the end of the day at the finish site.
- > On Sunday afternoon, participants will be able to pick up their vehicle at the arrival site, and their luggage at the location indicated.

PACKAGE «I PEDAL TWO DAYS»

- > The package includes breakfast on Saturday and Sunday (at the starting site), two dinners and snacks on the course.
- > The accommodations and the Soirée du 30e party are not included in this package.
- > To get tickets for the Soirée du 30e party, [click here](#).



PACKAGE «I PEDAL A DAY»

- > The package includes breakfast (at the starting site), dinner and snacks on the course on Saturday or Sunday.
- > At the end of the day, participants will have to return by bike to the starting site to pick up their vehicle.
- > The accommodations and the Soirée du 30e are not included in this package.
- > To purchase your tickets for the Soirée du 30e, please click [here](#).

TRANSPORTATION BETWEEN MONTREAL AND SHERBROOKE

- > Bus transportation organized by Vélo Québec is offered from Montreal to Sherbrooke on Saturday morning, and from Sherbrooke to Montreal on Sunday evening.
- > Schedules: To be confirmed
- > Transportation from Sherbrooke to Montreal is only available to participants of the «One Night» and «Two Day Pedal» packages, at a cost of \$ 30 per person (round trip).
- > If you wish to take advantage of this offer, please contact Dany Viens at: 514 521-8356, extension 334.

COVERAGE PROGRAM BETWEEN MONTREAL AND SHERBROOKE

- > For those wishing to carpool, please visit the following site and register: <http://www.velo.qc.ca/en/carpool.php>.

